



Metropolitan Washington Airports Authority

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**DULLES CORRIDOR METRORAIL PROJECT  
SAFETY PROCEDURES DURING COVID-19 PANDEMIC  
APRIL 30, 2020**

*The DCMP, is following CDC guidance for continued onsite work by Project staff and contractors during the Covid-19 pandemic.*

1. **Working Remotely:** Project staff should work remotely when possible.
2. **Social Distancing:** Social distancing should be employed at all times where possible.
3. **Separation:** Separating staff by off-setting shift hours or days may be employed when possible.
4. **Face Coverings/Masks:** If social distancing is not practical due to work environment, employees are required to wear a cloth face covering or mask.
5. **Don't Work When:** Project staff are directed not to work if they have COVID-19 symptoms, or are sick in any way, or are awaiting COVID-19 test results.
6. **Report to Supervisor:** Project staff must notify their supervisor if they have symptoms of the COVID-19 virus or have been tested for the virus, and may not return to work until they have clearance to return to work.
7. **Notification:** The supervisor of a staff member believed to have COVID-19 will notify the MWAA Covid-19 representative Thomas Crone Director, Program Operations, (MWAA Rep.) who will then advise stakeholders, Project Safety and Security Manager, and the Program Administration Manager who will ensure the work areas occupied by the (anonymous) presumptive positive COVID-19 individual are sanitized.
8. **Notice to Affected Staff:** Once advised of the situation the MWAA Rep. will prepare an incident report, initiate a contact trace of employees affected, notify said employees and direct any additional action required.
9. **Quarantine:** If the staff person's self-quarantine was based on contact with a possibly COVID-19 infected person, the staff person may return to work when the possibly infected person has been determined not to have been infected at the time of contact **or** the staff person has been cleared by a physician and/or tested negative for COVID 19. In all cases the staff person must receive clearance from MWAA Rep. to return to work.
10. **Isolation:** Project staff must self-isolate for 14 days if they show symptoms of the disease and/or have tested positive. Project staff may not return to work unless they have remained asymptomatic for 14 days from date of test results and furnish medical certification clearing them prior to return to work.

11. **Clearance to Return to Work:** Project staff must provide medical clearance to their supervisor, receive clearance from their respective organization and receive MWAA Rep. clearance before returning to work. Clearance is required if the staff member tested positive for Covid-19, was absent due to illness for three or more consecutive days, had contact with someone who tested positive for COVID-19, self-quarantined because of symptoms and/or other circumstances such as travel from designated communities, or because a family member or person in their household was quarantined, symptomatic or had been exposed.
  
12. **Most Stringent Rules Apply:** The above policy represents the minimum requirements for personnel who work on the DCMP. In the event your employer or governmental agency issues a more stringent requirement, that requirement will govern your actions on the Project.