PKG P COVID-19 Risk Assessment-FOR INFORMATION ONLY

REVISION: 1  SUBMITTAL MANAGER: Virgil Williams (RES)

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BALL IN COURT: Virgil Williams (RES)

DISTRIBUTION: Bradley Spong (Dulles Corridor Metrorail Project), Stas Cynkar (RES), Stephen Barna (Dulles Corridor Metrorail Project), Andrew Barbour (Dulles Corridor Metrorail Project)

DESCRIPTION:
All,

Attached is the Package P COVID-19 Risk Assessment. As this situation and the information, regulations, requirements and state executive orders continue to change, this assessment is subject to continuous update and the assessment reflects only the current information.

Resubmitted at owner request removing references to (Chinese Wuhan Virus).

Regards,

Virgil Williams, CHST
Safety Manager
Package P Project

ATTACHMENTS:
COVID-19 Response.pdf

SUBMITTAL WORKFLOW
Purpose: To ensure the Package P Project is in compliance with Local, State and Federal requirements and guidelines.

Scope: This response to the COVID-19 Virus has been unprecedented in our lifetimes. The guidelines and requirements have been changing on almost a daily basis both on a Federal and State level.

Requirements: Currently the Governor of the Commonwealth of Virginia has issued a “Stay at Home” Executive order for non-essential personnel and has called out for the closing of specific businesses that have close contact with customers. The Order also permits work to continue for “essential services”.

Using the current information provided as well as the wording of the Executive Order allowing “essential services”, HGS/RES will continue to operate on the Package P Project.

Reasoning:

1. The scope of work of the Package P Project of building Storm Water Management Facilities for the Dulles Corridor Metrorail Project Phase 2, is considered an infrastructure project within the NOVA area, extending commuter train service from Weihle Avenue to Dulles International Airport as well as out to Loudoun County VA. Infrastructure projects are specifically permitted under the Governor’s executive order as of this assessment.

2. The sequencing and schedule of the work permits a limited crew of under 10 per each site. The work itself is mainly performed using equipment which permits individual to keep the recommended 6-foot distance from one another.

3. HGS/RES ongoing discussions with employees of the requirements and recommendations of the WHO, CDC, Local, State and Federal updates related to the COVID 19 Virus.

4. HGS/RES continued monitoring of the work conditions onsite by management.

Pro-Active Measures to meet the requirements and guidance of the different organizations include but are not limited to the following: (Note: Items listed are subject to change per future guidance of Local, State, Federal agencies, CDC and the WHO.)

A. Corporate monitoring of local, state and federal requirements and recommendations for guidance on how to continue to protect ourselves and work force.

B. Discussions with employees on how they can protect themselves, co-workers and their families per the guidelines and recommendations while continuing to perform work using the guidance provided by the many authorities on the COVID Virus to include the following: (Note: Items listed subject to change)

   1. Social Distancing- Keeping 6’ or greater from other co-workers.
   2. Use of handwashing facilities provided or hand sanitizer both before and after coming into contact with surfaces that may have been touched by others.
   3. Daily review/monitoring to ensure compliance- Ensuring handwashing facilities are available and are being used correctly.
   4. Use of internet for meetings.
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5. Permitting office personnel to work from home and monitoring how many personnel are in the office and limiting that number to 10. All personnel at the office must check in with the receptionist prior to entering to allow tracking of how many personnel enter.

6. Continued monitoring of cleaning and cleaning products.

7. Training of personnel on use of the cleaning products: to include review of the Safety Data Sheet and use of the appropriate Personal Protective Equipment.

8. Providing the appropriate Personal Protective Equipment as needed.

9. Increase of cleaning of communal surfaces in Kitchen, bathroom and other surface areas such as doorknobs, light switches, etc.

10. Advised all workers and contractors to stay home if they feel ill or are running a temperature or if they have been in contact with someone who has a temperature.

11. Report any illness that may be COVID 19 related to HGS/RES Safety Personnel. This reporting shall NOT include any employee names or medical information.

12. Advise employees and contractors of any new reported illnesses that may be COVID-19 related.

Conclusion:

HGS/RES number one goal is protection of the employees on our infrastructure projects and to continue to provide services to our customers while meeting or exceeding the guidelines from the different agencies related to this effort.

We will continue to monitor the requirements, Federal, State and Local along with updates on the recommendations/guidelines from the CDC, WHO and other organizations to train and protect our employees.

Continued jobsite monitoring to ensure compliance with the guidelines and requirements as well as ensuring proper handwashing and distancing along with the amount of people in a specific jobsite location.

As the COVID-19 Virus is unprecedented and the situation is fluid, we will continue to monitor, ensure compliance and educate ourselves and our employees to continue work on the Package P Project in a safe and productive manner.

Virgil Williams, CHST
Package P, Safety Manager
3/27/2020